

# PARENT BULLETIN

2023-2024

Issue 1



**Welcome to another year at Stebbins High School!**

## **A message from Principal Tina Simpson:**

Welcome to the new school year! I am looking forward to a successful 2023-2024 school year!

This Parent Bulletin is full of information about the start of school, policies, procedures, dates/schedules and important things to know before school starts. One of the most important things we address in this Bulletin is **communication**. We communicate with families through mail, phone calls, email and social media. **Please make sure you have all OneView paperwork filled out and all phone numbers, emails and addresses are up to date.** Student Emergency Medical Forms are part of this paperwork. *Any student that does not have this paperwork filled out will not be able to participate in extra curricular activities or attend field trips.* All returning families were sent an email from [madriverv@esvmail.com](mailto:madriverv@esvmail.com) with a link to the online paperwork.

Communicating and partnering with our parents and guardians is vital to student success. Please make sure you check **Progress Book** regularly and have it linked to your email so you will receive grade and assignment updates. Email is one of the number one forms of communication we use to communicate with families and students. It is expected that all students log into their student email every day and check for communication from their teachers, administration, counselors, and building secretaries.

We will continue to hold high expectations for our students in the areas of academics and behavior. Our behavior expectations are: Be Respectful, Be Responsible, and Show Pride. We will continue to celebrate the students that show these behaviors and help make Stebbins a positive place to learn. Homecoming is September 30, and students that display and follow the behavior expectations are sure to have an amazing time at the parade, game and dance. Those that have not followed these expectations and have received an administrative consequence, will not be allowed to attend Homecoming activities.

Once again, at the beginning of this school year, all students will be issued a school laptop that they will use daily at school and at home. We will continue to use Canvas as a learning platform.

We will continue to have our Wednesday 2 hour early releases this year, starting Wed. September 13. Our teachers benefit from Professional Learning Time and our students benefit in the classroom from this time given to our staff to learn, develop and refine instructional strategies.

**Our building start time is 7:20 a.m. Students must be in the building by 7:10 in order to get their materials and get into their first period class by 7:20. Traffic in the morning can be congested. If you drop your child off or they drive themselves; plan for the extra time needed during arrival to school. We have included a map of the traffic flow for drop off and pick up.**

I look forward to partnering with you and look forward to having an amazing 2023-2024 school year!!

Tina Simpson, Principal

[Tina.simpson@madriverschools.org](mailto:Tina.simpson@madriverschools.org)

## School Mission Statement

Stebbins High School provides a comprehensive environment where all students have diverse opportunities to learn and prepare for their future.

**Be Responsible  
Be Respectful  
Show Pride**



## Open House & Schedule Pickup

Open House is Tuesday, August 29th from 3:00pm-5:30pm. Grades 10-12 and retained freshmen will receive their schedule during Open House. Any students unable to pickup their schedule on the 29th will receive these items on the first day of school. Incoming freshmen will receive their schedules during Orientation on August 25th.

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**INCOMING 9TH GRADE STUDENTS YOUR FIRST DAY IS AUGUST 25TH, 7:20-12:55. THE FIRST DAY FOR ALL OTHER STUDENTS IS TUESDAY, SEPTEMBER 5TH.**

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## 9th Grade Orientation

On Friday, August 25th all incoming (not retained) freshman students need to report to Stebbins by 7:20 a.m. These students will stay at Stebbins until 12:55 p.m. for a half-day of required orientation. Because only incoming 9th graders attend Orientation, those students DO NOT attend school on Friday, September 8th. Only grades 10, 11, & 12 (as well as retained freshmen) will be in session on 9/8. Letters with further details regarding orientation will be mailed separately to incoming freshman students. Freshman students will receive their class schedules and laptops during Orientation on the 8/25.

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## Student Flower/Gift Delivery Policy:

We understand that birthdays and other events are important to students and family, and are reason for celebration. Please be aware that flower and gift deliveries for students will only be accepted by the office if they were sent by a parent or legal guardian. This is to help protect the privacy and safety of our students. Students will be called down to see the delivery, but will not be able to remove the item(s) from the main office until the end of the school day.

**School fees** can be paid in the main office daily from 8:00 a.m. through 12:00 p.m. Students can also make payments at the cashier's window during lunch time and study hall/tribe time. Payments can be made by cash, check, or money order. Information regarding credit card payments will be sent out after school starts and fees have been assessed.

## IMPORTANT DATES FOR STEBBINS

8/25—9th Grade Orientation (1st day for freshmen)  
7:20—12:55  
8/29—Open House/Schedule Pickup, 3:30-5:00pm  
9/5—Grades 1-12 in Session  
9/8—No School for 9th Grade  
9/28—Homecoming Parade & Bonfire, 7pm  
9/29—Homecoming Football Game, 7pm  
9/30—Homecoming Dance, 7:00-11:00pm  
10/3—Picture Day, Grades 9-11  
10/5—Senior Picture Day  
10/10—Parent/Teacher Conferences, 4:00-6:30pm  
10/12—Thursday Night Under the Lights—Football  
10/17—District STEM Night 5:30-7:30  
10/27—End 1st Grading Period, 1 Hour Early Release  
11/7—Waiver Day, No School  
11/20-11/24—Thanksgiving Break  
12/7—Parent/Teacher Conferences, 3:45-6:30pm  
12/18-1/1—Winter Break (resume 1/3/2023)  
1/16—Martin Luther King Jr. Day, No School  
1/19—End 2nd Grading Period, 2 Hour Early Release  
2/19—Presidents' Day, No School  
2/29—Parent/Teacher Conferences, 4:00-6:30pm  
3/4—Waiver Day, No School for Students  
3/6—Spaghetti Fest @ Stebbins 5:00—7:00pm  
3/15—End 3rd Grading Period, 1 Hour Early Release  
4/1-4/8—Spring Break (resume 4/9/2023)  
4/8—Waiver Day, No School  
5/13—Last Day for Seniors  
5/16—Graduation, Nutter Center, 7:00pm

## Homecoming Activities

**September 28th**—Parade & Bonfire, 7:00 p.m. at Stebbins

**September 29th**—Homecoming Football Game @ 7pm (Court announced at 6:30pm).

**September 30th**—Homecoming Dance, Stebbins Main Gym, 7:00 p.m.-10:00pm



## Stebbins High School Lunch Policy

### Lunch will be \$2.50

Stebbins has a closed lunch policy. Restaurant food may not be consumed in the cafeteria. If restaurant food is dropped off for a student by their parent or legal guardian, the student must consume their meal in the office. They will not be permitted to share the meal with other students.

Students are not permitted to order food through any delivery service, including Door-Dash-type of services.

Breakfast for the 2023-2024 school year will be at no cost to all Mad River students.

Lunch applications for free/reduced lunch are available at the building. You can also go to [www.lunchapplication.com](http://www.lunchapplication.com) to fill one out online.

Breakfast will start on September 5th from 7:00 am – 7:20 am.

### STEBBINS SCHOOL HOURS & WEDNESDAY EARLY RELEASES

Office hours will remain Monday through Friday from 7:00am-3:00pm on days when students are in session.

Students are expected to be seated and ready for class at 7:25am (recommended arrival to Stebbins by 7:10am).

Dismissal on Mondays, Tuesdays, Thursdays, and Fridays is 2:55pm.

Dismissal on Wednesdays (starting with Wednesday, September 13th) is 12:55pm.

### Visitor Policy/Meetings

All parents/guardians who would like to speak with a teacher, counselor, or administrator must schedule ahead of time. Teachers, counselors, and administrators are not available to meet with unexpected walk-in visitors.

Parents/Guardians may email the staff member directly to schedule a meeting, or can call the Stebbins office at 937-237-4250.

Please refer to the Student Code of Conduct & Board Policy for full visitor policies and guidelines.

### ProgressBook for Parents

Parents will be able to access ProgressBook to check their child's grades and attendance after the first few weeks of school. Parents new to Stebbins/District will receive a letter in the mail with information to register for an account. Users can reset the password for their existing accounts by using the "forgot password" link on the ProgressBook sign-in page, or by emailing [rhonda.pearson@madriverschools.org](mailto:rhonda.pearson@madriverschools.org).

### Stebbins will have Kona Ice once per month as a positive behavior reward. The dates are:

08/25/2023 9th grade orientation

09/29/2023

10/27/2023

11/29/2023

12/15/2023

01/26/2024

02/23/2024

03/22/2024

04/19/2024

05/10/2024



\$3—\$5



## Student Parking Passes

Students must have a parking pass to drive to school. Most parking spots are numbered and assigned to students. Those who drive to school without a parking pass may be subject to a fine and disciplinary action.

Applications for student parking passes can be obtained from the cashier's window outside of Office A. The cost for a parking pass is \$10 per year—cash, check, or money order only. Students must bring their driver's license, proof of insurance, and payment when they turn in their application.

**SENIORS ONLY WILL BE ABLE TO PURCHASE PARKING PASSES BEGINNING ON AUGUST 21ST FROM 8 AM—12PM.**

**\*\*All other students will be able to purchase parking passes beginning on Monday, September 11th.**

### STEBBINS CELL PHONE

Cell phones and ear buds must be put away when the bell rings to start class. The teacher will let you know if/when you may use your device. Phones may not be used for photos, videos, voice or facetime calls during school hours. If students need to call home they must come to the office.

**RED ZONES:** No cell phone use permitted

Restrooms

Office

Hallways during class time. (Must leave phone in classroom when you get a pass to leave class)

**YELLOW ZONE:** Cell phone used for educational purposes only.

In classrooms, with teacher approval

**GREEN ZONE:** ONE earbud, low volume with headphones/earbuds only. May watch videos, text, play a game.

Hallways during class change

Cafeteria during breakfast and lunch

Before and after school

### Mad River School District App

The Mad River District app connects you to events, information, resources, and MORE. A streamline of information and tools, the app has everything you need to stay up-to-date. Download the app by searching for *Mad River Local Schools* in your phone's app store.



## Automated Calls & OneView

The District uses Blackboard Connect, an automated system for phone, text, and email notifications. Parents will receive notifications from Blackboard Connect regarding community event reminders, important parent messages, attendance notifications, weather-related closings/delays, and emergency communications. Blackboard Connect pulls contact information directly from OneView, so it is important that you update all your contact information in OneView to ensure you receive all communication.

**It is extremely important that your correct phone number(s) and email address(es) are entered into OneView. The primary means of communication between Stebbins and families is email and automated messages. Parents should check their email for school communication regularly.**

OneView also generates Emergency Medical Forms. For safety reasons, students who do not have up-to-date OneView forms completed will not be able to attend field trips or other extra-curricular activities until OneView is updated for the school year.

Please refer to the included sheet for instructions to complete OneView forms online.

If you do not have internet access, contact Jacque Henson-Wetzel at 937-237-4250 ext. 7169 to schedule a time to complete your forms online at Stebbins.



## Student Code of Conduct

The Student Code of Conduct/Handbook will be emailed to all students at the beginning of the school year. The most up-to-date version of the handbook will also be available after school starts on the Stebbins website under the "For Students" tab.



### How to look up your child's bus stop:

Go to [www.maddriversschools.org](http://www.maddriversschools.org)

Mouse over the "Departments" tab at the top of the webpage and click on "Transportation"

Click "Bus Stop Information" on the left

Select "Click here to find your bus route"

Click on "OH" in the states map, then select "Mad River Local School District" from the list that pops up

Type in your address, zip code, and select your child's school, then click on "Find"

The route information for your address will pop up.

If you have any questions about your child's route information, you can reach out to Transportation at 937-237-4280.

## DROP OFF/PICK UP

Car riders—map is included on the back for drop off/pick up. We will follow the same drop off pattern as last year. Please do not park in the parking spots as these are assigned to students who have paid for a parking pass. **DROP OFF/PICK UP IS PROHIBITED IN THE BUS LOT.**

## WORK PERMITS

The State of Ohio requires minors under the age of 18 to obtain a work permit to be employed. Work permit applications can be obtained on the Stebbins website under the "For Students" tab, or they can be picked up from the Stebbins office.

The minor and their parent fill out the top portion of the work permit application and the employer fills out the bottom portion. That form, along with the physician statement, should be turned back in to Stebbins for processing. If you have questions please contact Lauren Woehl at:

[lauren.woehl@madriversschools.org](mailto:lauren.woehl@madriversschools.org)

### FAQ

Q: Can the school revoke my work permit?

A: Yes, a work permit is a privilege that can be revoked if Administration determines it is interfering with a student's ability to meet graduation requirements.

Q: Do I need a new work permit if I change jobs?

A: Yes, each work permit is specific to the employer. Anytime a student changes places of employment, they will need to fill out a new permit application. Physicals are valid for one year, however.

Q: Do I need a physician form if I play sports at Stebbins?

A: If you have a sports physical on file with the school that is less than 1 year old, that can be used in place of the physician statement. The student should contact athletics for a copy of their physical prior to turning their work permit in to the Stebbins main office.

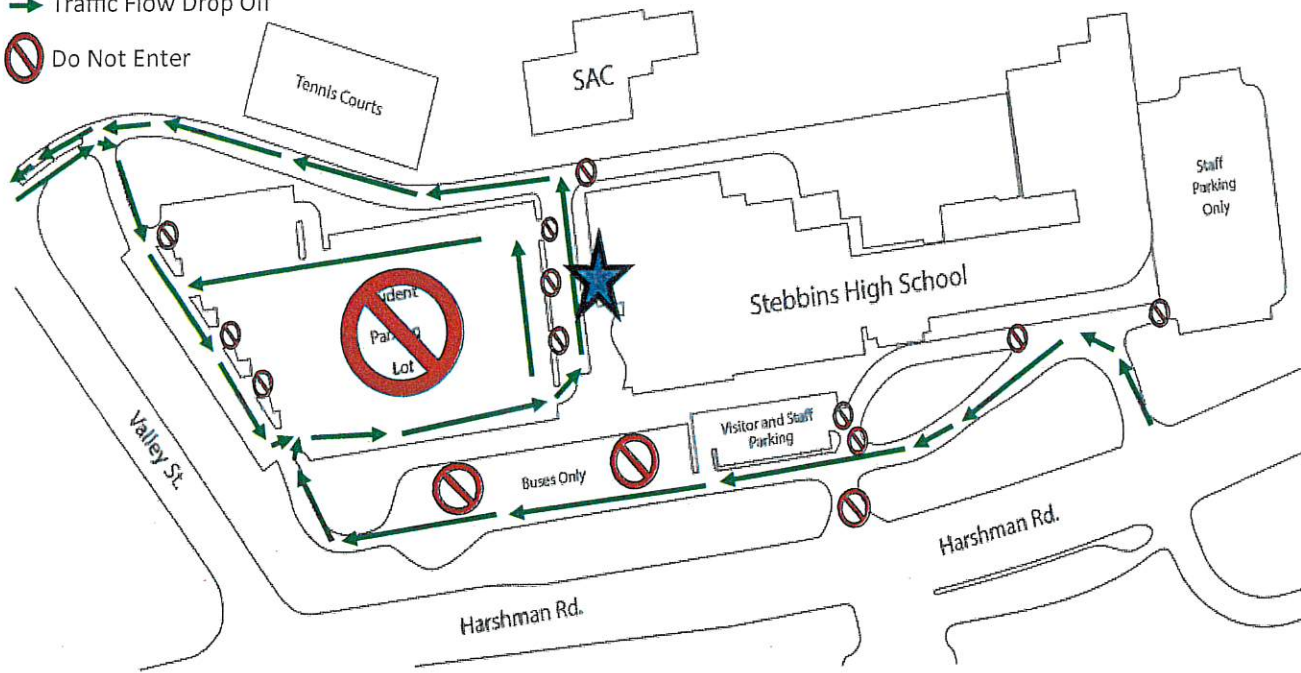
The most up-to-date laws and forms can be accessed by minors, parents, and employers at [www.ohio.gov](http://www.ohio.gov) under the "Find Forms and Publications" box—select *Industrial Compliance, Wage Hour—Minor Labor.*

★ Student Drop Off Location

→ Traffic Flow Drop Off

⊘ Do Not Enter

## STEBBINS MORNING DROP-OFF TRAFFIC PROCEDURE

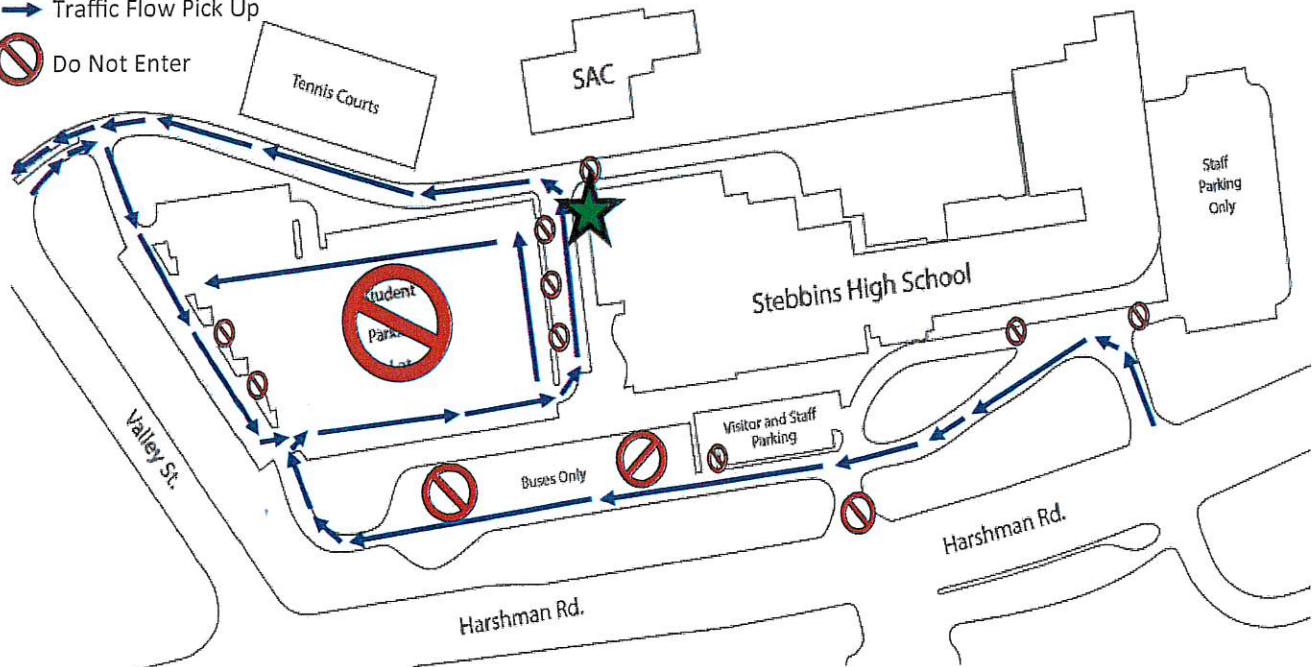


★ Student Pick Up Location

→ Traffic Flow Pick Up

⊘ Do Not Enter

## STEBBINS DISMISSAL PICK-UP TRAFFIC PROCEDURE





Stebbins High School and Mad River Middle School have gone to electronic/online tickets for all sporting events during the 2023-24 school year through HomeTown Ticketing. No paper tickets will be issued. **Tickets and Passes can be purchased using the HomeTown ticketing app or at [stebbinsathletics.com](http://stebbinsathletics.com)**

Indian fans are encouraged to purchase yearly passes (High School events only) and save. MVL single game ticket prices will remain the same for this school year:

**Single event tickets**  
**MIAMI VALLEY LEAGUE ADMISSION**  
**FEES**  
**2023-24 school year**



<i>TYPE OF ADMISSION</i>	<i>GAMES</i>	<i>FEE</i>
Varsity Football	1	\$9.00
Varsity Event (except football)	1	\$8.00
Non-Varsity or Middle School	1	\$6.00
Varsity Tournament	1	\$9.00
Non-Varsity Tournament	1	\$7.00

**ALL-SPORTS PASSES PRICING: Beginning 7 AM on August 1**



The All-Sports Adult, Student, or Family Pass will grant purchaser admission all home Freshman, JV, and Varsity sporting events throughout the 2023-24 Academic Year at Stebbins High School.

Student Price- \$50\* per pass

Adult Price- \$80\* per pass

Family Price (2 Adults, 2 Students)- \$230\* per pass (call the Athletic Director, Scott Steiner, 937-237-4260 Ex 7410 for additional Family pricing (e.g. additional students, etc.)

**\*Vendor and/or card fees will be charged at checkout.**

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**Options for Purchase:** Tickets and Passes can be purchased using the HomeTown ticketing app or at [stebbinsathletics.com](http://stebbinsathletics.com)

# General School Supply List

## 2022-2023

This is a general list and some teachers/classes may have additional supply requests.

Clear water bottle

Book bag/string bag — **must be small enough to fit under a student desk**

Pack of pencils

Large Pink eraser   **2**

Pack of colored pens

Pack of blue or black pens

Highlighters

Pack of colored pencils or markers

Glue sticks

Composition notebook - **2**

1 inch binder   **2**

Pack of loose leaf paper - **1**

Two pocket folders with prongs, various colors -   **6**

One subject notebooks - **6**

Index cards

12 inch ruler

Scissors

Dry-erase markers — **2**

T130 Scientific Calculator

**Supplies may need to be replenished throughout the school year and when we switch to our second semester classes in January.**